

INFORMATION RELATING TO ISSUE OF MIGRATION CERTIFICATE

1. The migration certificate is issued to an applicant who is a registered student of the college and has appeared at least the first end semester examination of the programme.
2. In the case of a student who has not appeared the first end semester examination of the programme and desires to discontinue his/her studies in the programme, his/her registration will be cancelled on request and relevant documents will be returned to him/her. However, such requests will be entertained only within 6 (six) months of the date of registration.
3. All applications must be submitted on the prescribed form with the prescribed fee.
4. Photocopies of mark sheets of all the semesters examinations that the applicant has appeared in must be enclosed.
5. Additional fees and procedures will apply if the migration certificate is being applied for 5 (five) or more years after the programme completion/discontinuance of studies by the applicant.
6. The Examination Committee reserves the right to withhold issuance of migration certificates.
7. The rate of fee for migration certificate is ₹200/-

Sd/-

Controller of Examinations

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