

**2021**  
**B.A./B.Sc.**  
**First Semester**  
ABILITY ENHANCEMENT COMPULSORY COURSE – 1  
**ENGLISH**  
*Course Code: ENA 1.11*  
(English Communication)

**PART-B**  
Total Mark: 15

*Answer the following questions.*

5×3=15

1. Briefly discuss the communication process in about one hundred and fifty (150) words.

2. How is language a barrier in the way of effective communication?

3. Write a covering letter with CV to the following advertisement:

**TOUR GUIDES REQUIRED**

Applications are invited to be a part time/full time tour guide.

Qualification: BA/BSc degree in any discipline from a recognized university with good interpersonal skills.

Salary: Commensurate with experience.

Interested candidates may submit their biodata along with copies of marksheets and certificates to –  
The Manager, Nagaland Tours, Kohima, Nagaland.

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